



# Penryn

Preparatory

Dear Grade One Parents,

Welcome to the first year of your child's formal education! Grade One is a big leap from the preschool phase and may take your child a while to find his/her feet in this "formal" situation. This will be an exciting year as you watch your child grow, develop in all areas and become literate. Apart from learning to read, write and do mathematics, the scholars will begin to learn Afrikaans and Isizulu and attend bi-weekly lessons of Keyboard Lab and Singing, ICT, Library, Art, Cultural Clubs and Phys Ed. We will also have a portable iPad bank that will come into the classrooms from time to time to enrich the learning experiences. After school, compulsory extra-mural sport is played on two afternoons a week. We look forward to meeting your child and trust that we will build a wonderful relationship throughout the year with both you and your child.

**An important Parent Information Evening (±1 hour) will be held on Thursday 17<sup>th</sup> January 2019 at 17h30 in your child's classroom.** It is essential that you attend to find out all about homework, the year's expectations etc. There will be supervised outside play and a supervised movie showing at the JP Library for scholars who need to accompany their parents. There will be a second Parent Information Evening during the second term to deal specifically with THRASS homework.

Please ensure you have a copy of the Penryn information booklet produced called the **ABC's for Foundation Phase Parents, and the Foundation Phase Discipline Policy** as this contains vital information for you and your child. Please can we ask that you take the time to read both and sign the pages required, ensuring that these are returned to school. This booklet will be emailed to you.

In order to orientate yourself for the term, please make sure that you take note of and that you receive or access copies of the following documents which will be emailed to you:

- Year Calendar (on Google).
- Sports Timetable for Term 1.
- Weekly Newsletter to parents (if not, please contact [prepadmin@penryn.co.za](mailto:prepadmin@penryn.co.za)).
- ABC's for Foundation Phase Parents Information Booklet.
- Foundation Phase Discipline Policy.

**School Hours      07h20 to 13h00**  
**Sport 13h15 – 14h15 on two afternoons (please consult the sport timetable)**

Scholars may arrive at school from 07h00, a staff member will be on duty each morning from 07h00. Please do not drop your child off before 07h00. At 07h20 the bell rings and all the scholars go directly to their classes. **Please ensure your child is at school by 07h20.** Scholars may wait at the Waiting Zone for 30 minutes ONLY after academic school closure, that is until 13h30. Any remaining scholars will be taken to Carol's Aftercare by the teacher on duty for which an hourly charge will be levied on your school account. Scholars must be collected directly after the sport time is over, preferably from the field or sports venue, by 14h15 (Grade 1 and 2) and by 15h00 (U9s). Older Penryn siblings collecting Foundation Phase scholars must do so from the Waiting Zone to see them safely across the road.

On the first day of school all the Grade One scholars must go straight to the John Lees Foundation Phase block, to their known Grade One classroom, on the right hand side as you enter. Class lists will also be displayed outside each classroom. Parents are encouraged not to linger but to say goodbye and leave.



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Boschrand Farm PO Box 2835 Nelspruit 1200 South Africa

Head: Graham Roberts



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**Please can your child bring these items on his/her first day of school:**

- 1 x Chair Bag (available from the uniform shop)
- 1 x Library Book Bag (available from the uniform shop)
- 1 x Penryn Canvas Homework Pouch from Grade R (Please replace if homework pouch if damaged, new pouches are available from the uniform shop)

**Please remember to label everything clearly!**

Please ensure that before coming to school each day a good, balanced breakfast has been eaten by your child. Lunches are provided at an additional cost, as of 2019. Should you wish to pack your child's own lunch, please ensure healthy choices are given. Please provide a healthy lunchbox which includes a fruit and yoghurt snack. No bottled or canned cooldrink, sweets or chips please.

Grade One is an exciting, specialised year where learning goes from informal to formal and where the scholars learn to read, write and work at a desk formally for the first time. Because of this, specialised equipment is required and the teachers have made up a pack consisting of all stationery requirements for the year, including workbooks and exercise books. We are excited to be introducing Number Sense workbooks as a tool for teaching Maths and number skills. On the first day of school in 2019, each scholar will be given this pack. **You do not need to purchase any other stationery items.**

| <b>Compulsory Stationery Pack (GIVEN TO ALL GRADE ONE SCHOLARS ON DAY 1)</b> |   |
|--|---|
| Quantity   | Description   |
| 12   | Jumbo Beginner Pencil Tri grip HB Foska                                     |
| 3  | Mon Ami Wax Retractable pk 14   |
| 2  | Eraser Large Plastic  |
| 10   | Bantex Glue Stick 35g   |
| 1  | Sharpener 2 hole Maped Canister   |
| 1  | Scissors bluntnose 13cm   |
| 1  | Pencil Crayon Maped Triangular box of 12                                    |
| 1  | Shatterproof Ruler 30cm – Clear   |
| 1  | A4 Whiteboard (Used for Grade One, Two and Three)                           |
| 1  | Whiteboard Duster   |
| 4  | Whiteboard Marker Faber Castell Black                                       |
| 1  | Desk Tidy Organiser (Used for Grade One and Two)                            |
| 1  | Pack Coloured Paper (50)  |
| 1  | Pack Coloured Board (25)  |
| 10   | Heavy Duty Adjustable Book Covers   |
| 3  | A4 72pg Unruled Exercise Books  |
| 5  | A4 72pg 17mm Speckled Exercise Books  |
| 1  | Wax Crayon Peanut Box of 12 Assorted Colours                                |
| 1  | My Gold Spelling Dictionary (Used in Grade One and first half of Grade Two) |
| 4  | Number Sense Workbooks 1, 2, 3, 4   |
| 1  | Thrass "My Word Power Book 1" (Homework)                                    |
| 1  | Leer Afrikaans Speel-Speel (Red Book)                                       |
| 1  | Box of tissues (large)  |
| 1  | Roller Towel  |
| 1  | 2020 DIY Calendar (presented to the parents at the end of the year)         |

Many quotations have been considered and, we believe, the best prices obtained. Please remember that many of the items are not usually available in large quantities at the local shops and in the past we have found many items to be out of stock, unless ordered in bulk.

Some items will be used on the first day and will not go home with your child. The remaining items will be sent home and we ask you to label every item (including individual pencils) and RETURN THEM TO SCHOOL, with an empty 2L ice-cream tub. These are then stored for use during the year and all left over stationery, not used by the end of the end of the year, will be returned to each scholar for use in Grade Two.

A once-off, fixed **school levy** will be added to your school account for 2019 and include the costs of the following: all consumables like tissues, roller towel, a facilities and a resource levy and all the items listed above in the stationery pack. Also included the school levy is each scholar's annual membership to the 3P Online Learning Suite – Mathseeds and Reading Eggs. For more information about how to use these please consult the ABC Information Booklet.

We also have an exciting and stimulating outing planned, and also “at school” events planned like a theatre or puppet show where we will not be asking you to pay, as this is all included in the **outing levy**.

Please complete and sign the following forms and return to the school:

- Letter of Permission Form (must have attached a copy of both sides of your Medical Aid card).
- POPI Permission form (for all new pupils).
- “I have read the ABCs booklet” form, signed (this can be found at the end of the document).
- “I have read the Discipline Policy” form, signed (this can be found at the end of the document).

### **Reporting Structure:**

Penryn has an open door policy and should you have any questions or a matter to discuss, please first contact the class teacher. If you feel the matter has not been handled appropriately, contact Mrs Jenny Gibb, Head of Department: Foundation Phase, following by Mrs Sally Wakefield, Deputy Head: Junior Prep. After that the Head of Prep, Mr Graham Roberts. Regarding sport issues, the coach is to be contacted (see Sport Timetable) followed by JP Head of Sport, Mr Shoain Shelton. After that the Deputy Head: Extra Curricular & SP Pastoral, Mr Matt Reed.

We look forward to partnering with you and your child on this journey into Grade One.

**Mrs Mclean, Mrs Shelton, Mrs Gibb and Mrs Wakefield.**



**Mrs L McLean**  
Grade 1M Teacher  
lmclean@penryn.co.za



**Mrs Michelle Shelton**  
Grade 1S Teacher  
mshelton@penryn.co.za



**Ms M Msimango**  
isiZulu Teacher  
mmsimango@penryn.co.za



**Mrs L Codd**  
Art Teacher  
lcodd@penryn.co.za



**Mr S Shelton**  
JP Sports Co-Ordinator  
fpsport@penryn.co.za



**Mrs N Dos Santos**  
ICT Teacher  
ndossantos@penryn.co.za



**Mr M Reed**  
Deputy Head:  
Extra Curricular & SP Pastoral  
prepsport@penryn.co.za



**Mr G Roberts**  
Prep Head  
prephm@penryn.co.za



**Mrs S Wakefield**  
Deputy Head: Junior Prep  
Media Teacher  
sally@penryn.co.za



**Mrs J Gibb**  
Head of Department:  
Foundation Phase  
jgibb@penryn.co.za



**Mrs N de Araujo**  
Junior Prep Secretary  
natalie@penryn.co.za