



# Penryn

Preparatory

Dear Grade Three Parents and Scholars

Welcome to all of you and to your parents. This is going to be a fun and exciting year and we are looking forward to having you in our classes as you become the “seniors” in the Foundation Phase. Together, we are going to be learning much more about numbers and what they can do, reading a lot and exploring the world. In the third term we will be going on a class outing and staying over for one night. No Moms and Dads go with us, only our school friends and teachers – great! You will get to meet Curious George, our Penryn triplets, and take him on adventures and create a class journal.

**Two important Parent Information Evenings (±1 hour each) will be held on Thursday 17<sup>th</sup> January 2019 and Thursday 24<sup>th</sup> January 2019 at 17h30 in your child’s classroom.** It is essential that your parents attend to find out all about homework and specifically THRASS for the year. There will be supervised outside play and a supervised movie showing for scholars who need to accompany their parents.

On the first day of school, the new class lists will be put up on each classroom door or noticeboard. Please do not worry about your new grade or class, your teacher will explain everything about it when school starts.

Please ensure you have a copy of the Penryn information booklet produced called the **ABC’s for Foundation Phase Parents, and the Foundation Phase Discipline Policy** as this contains vital information for you and your child. Please can we ask that you take the time to read both and sign the pages required, ensuring that these are returned to school. This booklet will be emailed to you.

In order to orientate yourself for the term, please make sure that you take note of and that you receive or access copies of the following documents which will be emailed to you:

- Year Calendar (on Google).
- Sports Timetable for Term 1.
- Weekly Newsletter to parents (if not, please contact [prepadmin@penryn.co.za](mailto:prepadmin@penryn.co.za)).
- ABC’s for Foundation Phase Parents Information Booklet.
- Foundation Phase Discipline Policy.

Please ensure that before coming to school each day a good, balanced breakfast has been eaten by your child. Lunches are provided at an additional cost, as of 2019. Should you wish to pack your child’s own lunch, please ensure healthy choices are given. Please provide a healthy lunchbox which includes a fruit and yoghurt snack. No bottled or canned cooldrink, sweets or chips please.

**School Hours**      **07h20 to 13h30 (Monday to Thursday)**  
                                 **07h20 to 13h00 (Friday)**  
                                 **Sport 13h45 – 15h00 two afternoons (please consult the sports timetable)**

Scholars may arrive at school from 07h00 but a staff member will only be on duty each morning from 07h00. Please do not drop your child off before 07h00. At 07h20 the bell rings and all the scholars go directly to their classes. **Please ensure your child is at school by 07h20.** Scholars may wait at the Waiting Zone for 30 minutes **ONLY** after academic school closure. Any remaining scholars will be taken to Carol’s Aftercare by the teacher on duty for which an hourly charge will be levied on your school account. Scholars must be collected directly after the sport time is over, preferably from the field or sports venue, by 14h15 (Grade 1 and 2) and by 15h00 (U9s). Older Penryn siblings collecting Foundation Phase scholars must do so from the Waiting Zone to see them safely across the road.



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Head: Graham Roberts



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Please ask Mom and Dad to buy you the following items, and have them at school on the first day next year. Please do not buy a diary, one of the books in the compulsory stationery pack is used for this purpose.

**Remember to label everything clearly.**

**STATIONERY AND GENERAL REQUIREMENTS (that you must buy and bring on the first day of school)**

1	A4 Lever Arch File / Ringbinder (Can be brought up from Grade 2)
1	Pair of Scissors
1	Pencil Case
1	Set of 12 Thin Koki's
6	Pritt Glue Sticks (40g)
1	Box Staedtler/Faber Castell Colour Pencils (Please don't buy other brands as they break easily when sharpened)
6	Whiteboard Markers (2 red, 2 blue, 2 black) (Please buy ERASABLE markers)
1	Metal sharpener (good quality please)
2	White Erasers
2	Set of 12 Retractable Wax Crayons e.g. Mon Ami
1	Chair bag
1	Library book bag
1	Penryn Canvas Homework Pouch (from Grade 2, a new one can be bought from the Uniform Shop)
1	Empty 2l Ice Cream Containers (Labelled)
1	Desk Tidy (to be brought from Grade 2)

Grade Three is a continuation of what has been learned so far and is a big learning and consolidation year as it marks the end of schooling in the Foundation Phase. Specialised books are required for the year, particularly for writing, and the teachers have made up a pack consisting of all workbooks and exercise books required. We are excited to be introducing Number Sense workbooks as a tool for teaching Maths and number skills. Many quotations have been considered and we believe the best prices obtained. Please remember that many of the items are not usually available at the local shops (like speckled books and workbooks) and have to be ordered in bulk. Other stationery required for the year needs to be purchased by yourselves (see list above) and brought to school on the first day, clearly labelled.

The stationery ordered will be given to the children at the beginning of the school year. Some will be sent home for labelling but all will be kept at school for the year.

<b>Compulsory Book and Stationery Pack 2019 (THIS WILL BE GIVEN TO YOU)</b>	
Quantity	Description
13	Book Cover PVC A4 120mic Single
1	Book Cover PVC A5 120mic Single
6	Gold Faber HB Pencils
1	Oil Pastels Giotto box of 24
1	Alcolin Cold Glue 125ml
8	A4 72pg Speckled 8.5mm Exercise Book
2	A4 72pg Quad Exercise Book
2	A4 72pg Feint & Margin Exercise Book
1	A4 32pg Music Book JD182/MUS182 – 12 Stave (Music Lab)
1	10pg Flip File
1	<b>Transparent Ruler (30cm) 1 SIDE CM AND 1 SIDE MM</b>
1	<b>Transparent Ruler (15cm) 1 SIDE CM AND 1 SIDE MM</b>
1	Pack Coloured Paper (50)
1	Pack Coloured Board (50)
4	Number Sense Workbooks 9, 10, 11, 12
1	Thrass My Word Power Book 3 (Homework)
1	Boxes of tissues (large)
1	Roller Towel pack (2)
1	2019 DIY Calendar (presented to the parents at the end of the year)

A once-off, fixed **school levy** will be added to your school account for 2019 and include the costs of the following: all consumables like tissues, roller towel, a facilities and a resource levy and all the items listed above in the stationery pack. Also included in the school levy is each scholar's annual membership to the 3P Online Learning Suite – Mathseeds and Reading Eggs. For more information about how to use these please consult the ABC Information Booklet.

As mentioned above, Grade Three marks the first of many annual field trips. We also have another exciting and stimulating outing planned during the year where we go on a bus. A variety of “at school” events such as theatre or puppet shows are planned. All these activities form part of the **outing levy**.

Please complete and sign the following forms and return to the school:

- Letter of Permission Form (must have attached a copy of both sides of your Medical Aid card).
- POPI Permission form (for all new pupils).
- “I have read the ABCs booklet” form, signed (this can be found at the end of the document).
- “I have read the Discipline Policy” form, signed (this can be found at the end of the document).

**Reporting Structure:**

Penryn has an open door policy and should you have any questions or a matter to discuss, please first contact the class teacher. If you feel the matter has not been handled appropriately, contact Mrs Jenny Gibb, Head of Department: Foundation Phase, following by Mrs Sally Wakefield, Deputy Head: Junior Prep. After that the Head of Prep, Mr Graham Roberts. Regarding sport issues, the coach is to be contacted (see Sport Timetable) followed by JP Head of Sport, Mr Shoain Shelton. After that the Deputy Head: Extra Curricular & SP Pastoral, Mr Matt Reed.

We are looking forward to a great exciting year filled with lots of fun and learning

**Mrs Fargher, Mrs Gibb, Mrs Williams and Mrs Wakefield**



**Mrs P Fargher**  
Grade 3F Teacher  
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**Mrs J Gibb**  
Grade 3G Teacher  
Head of Department – FP  
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**Mrs C Williams**  
Grade 3W Teacher  
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**Ms M Msimango**  
isiZulu Teacher  
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**Mrs L Codd**  
Art Teacher  
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**Mr S Shelton**  
JP Sports Co-Ordinator  
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**Mrs N Dos Santos**  
ICT Teacher  
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**Mr M Reed**  
Deputy Head:  
Extra Curricular & SP Pastoral  
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**Mr G Roberts**  
Prep Head  
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**Mrs S Wakefield**  
Deputy Head: Junior Prep  
Media Teacher  
sally@penryn.co.za



**Mrs N de Araujo**  
Junior Prep Secretary  
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