



Penryn

Preparatory

Dear Starling Class Parents

Welcome to Penryn Preschool and for joining the Penryn family if new. We trust that the following information will assist you in preparing you and your child for a successful and happy schooling year.

In the Starling Class friendships are fostered, whether new or existing, and where sharing and fun happens. We will be learning through new exciting sensory activities as well as being part of themed dress up days. A few special outings are also planned for the year. We are looking forward to a colourful, discovery-filled year with your children, with lots of laughs and precious memories.

The preschool classes have all been named in keeping with an indigenous bird name, and as of 2019 the Peacocks (as they had previously been called) will now be known as the Starlings.

You will have received a card welcoming your child, and an important symbol for your child to get to know. This symbol can be found on a locker for the bag and a hook for a hat.

Please diarise: An important parent/teacher meeting will be held on Monday, 21st January 2019 at 17h30. It is essential that parents attend this, as important information will be discussed regarding the school year. There will be supervised play in the playground should you need to bring your child along.

The foundation of any successful schooling starts in the preschool. The Starling Class at Penryn Preschool offers a secure, stimulating and caring environment for 3 and 4 year olds, where language (English) can be developed and used in a play-based environment. It is a fun time of experiential and integrated learning where many social, emotional, motor, perceptual and intellectual skills are developed – all essential for later success.

Please ensure you have a copy of the Penryn information booklet produced called the **ABC's for Preschool Parents, and the Preschool Discipline Policy** as this contains vital information for you and your child. Please can we ask that you take the time to read both and sign the pages required, ensuring that these are returned to school. This document will be emailed to you.

In order to orientate yourself for the term, please make sure that you take note of and that you receive or access copies of the following documents which will be emailed to you:

- Year Calendar (on Google)
- Weekly Newsletter to parents (if not, please contact prepadmin@penryn.co.za).
- ABC's for Preschool Parents Information Booklet.
- Preschool Discipline Policy.



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Boschrand Farm PO Box 2835 Nelspruit 1200 South Africa

Head: Graham Roberts



A beacon of educational excellence since 1991



School Hours

Mondays to Fridays: 07h30—12h45

Children may arrive at school from 07h00 as a staff member will be on duty. Please **do not drop your child off before 07h00** as there are no staff members on duty. Please consult the duty list on the gate to see whose class will be open early. Kindly note that all preschoolers need to be at school by 07h30 when the daily programme begins. Any children not fetched by 13h00 will be safely cared for by the Aftercare supervisor, for which a charge will be levied. There will be supervision in class from 12h45 – 13h00.

Please bring the following on your **first day of school!**

- Small Cushion with a dark cover.
- One empty ice cream tub (2litre or 5litre).
- Penryn Canvas Homework Pouch (can be purchased from the Uniform shop).
- Letter of Permission Form (must have attached a copy of both sides of your Medical Aid card).
- POPI Permission form (for all new pupils).
- "I have read the ABCs booklet" form, signed (this can be found on the last page of the document).
- "I have read the Discipline Policy" form, signed (this can be found on the last page of the policy).
- A daily spare change of clothing is required.

It is important that before coming to school each day a good, balanced breakfast has been eaten by your child. Lunches are provided at an additional cost, as of 2019. Should you wish to pack your child's own lunch, please ensure healthy choices are given. Please provide a healthy lunchbox which includes a fruit and yoghurt snack. No bottled or canned cooldrink, sweets or chips please.

In an effort to offer you good value for the school fees you pay, included for each scholar are the following extra activities from outside specialists, which will take place during the school day:

- 1 Session per week of Penryn Preschool Marimba Programme.
- 1 Session per week of Preschool Music and Movement Lesson.
- 1 Session per week of Body Moves (new addition in 2019).

A once-off, fixed **school levy** will be added to your school account for 2019 and include the following: All stationery and consumable items (like tissues, paper towels, folders, class stationery etc), a facilities and a resource levy.

We will also have an exciting and stimulating outing planned, on a bus and other "at school" events planned like a theatre or puppet show, the cost of which is all included in the **outing levy**.

Other activities which are offered for Penryn Preschool scholars are the following:

Tombie Tennis, Swimming lessons, Monkeynastix, Playball, Penryn Private Music Academy. Please consult the ABC booklet for contact details. Some of these may be accommodated for during the school day.

Please diarise these dates:

TERM DATES FOR 2019		
TERM 1	16 January	29 March
TERM 2	24 April	21 June
TERM 3	16 July	20 September
TERM 4	08 October	05 December
NOTE: School closes at 11h00 for the Prep on the last day of each term.		

At the end of the year, the Preschool may close one day earlier than the rest of the school.

Reporting Structure:

Penryn has an open door policy and should you have any questions or a matter to discuss, please first contact the class teacher. If you feel the matter has not been handled appropriately, contact Mrs Gina Eva, HOD: Preschool, followed by Mrs Sally Wakefield, Deputy Head: Junior Prep. After that the Head of Prep, Mr Graham Roberts.

We look forward to sharing in the joys of your child's journey at Penryn Preschool!

Kind Regards

Mrs Tammy Clarke, Mrs Gina Eva and Mrs Sally Wakefield



Mrs Tammy Clarke
Starling Class Teacher
tammy@penryn.co.za



Ms Delsie Maseko
Starling Class Assistant
delsie@penryn.co.za



Mr Shoain Shelton
JP Sports Co-ordinator
fpsport@penryn.co.za



Mrs Liz Mönning
Music Teacher
lizzie.monning@gmail.com



Mrs Natalie de Araujo
Junior Prep Secretary
natalie@penryn.co.za



Mr Graham Roberts
Head of Prep
prephm@penryn.co.za



Mrs Sally Wakefield
Deputy Head: Junior Prep
sally@penryn.co.za



Mrs Gina Eva
Head of Department: Preschool
Owl Class Teacher
geva@penryn.co.za