



Penryn

Preparatory

Dear Parents,

Protection of Personal Information Act

The Protection of Personal Information Act has come into force recently and this has had some implications for schools.

The Act aims to protect any personal information that people supply to banks etc, including schools.

The implication for us at Penryn is that we must ensure that personal information about children and parents stored by the school is kept safe and confidential. Please rest assured that Penryn will certainly do this.

However, our Class Reps and our PPA have asked for all parents' contact numbers in order to coordinate class and parent activities. We would therefore like to ask your permission to give your contact details to our class reps and the PPA reps. We simply ask that you complete the reply slip below and return it to the school. Should you indicate that you do not want your contact details shared with the Class Reps and the PPA we will then remove these details from the lists we make available to them.

Thank you so much for your understanding and support on the matter.

Yours sincerely

GRAHAM ROBERTS
HEADMASTER

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Child's name: _____

Class: _____

Parents' names: _____

I/we hereby indicate the following in term of the POPI Act:

Yes, Penryn Prep may share our contact details with the PPA and the class moms.

No, Penryn Prep may NOT share our contact details with the PPA and the class moms.

Signed: _____

Date: _____